

- Check that you, your passengers and those in other accident vehicles are not injured. If there are injuries call an Ambulance (000).
- Turn off the ignition of all vehicles as a fire precaution. If there is a fire, call the Fire Brigade and Police (000). Call the police if there are any injuries, or there is major damage and the vehicles are undriveable.
- If vehicles are drivable, park in a safe location to exchange details. If not, activate warning lights (if workable) and wait in a safe place until police arrive.
- Complete Accident Detail Report, Other Driver's Details and Insurance Request Form and provide a copy to your insurer.

Fill in this form as soon as possible after your accident as it will help you accurately recall the details when asked by your insurance assessor.

## Your Details

Name: ..... Contact Number: .....

Address: .....

Driver's licence number: ..... Vehicle make & model: .....

Registration number: ..... Insurance company: .....

## Other Driver's Details

Other driver's name: ..... Contact Number: .....

Other driver's address: .....

Other driver's licence number: ..... Vehicle make & model: .....

Other driver's registration number: ..... Insurance company: .....

## General Information

Date of Accident: ..... Time: .....

Location: .....

Road Conditions:  Dry  Wet  Other

Details: .....

Weather Conditions:  Dry  Wet  Foggy  Other

Details: .....

Light conditions:  Excellent  Good  Dull  Night  Other

Details: .....